

**Agenda**  
**BIGGS UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**BOARD ROOM – 300 B Street**  
**December 14, 2015**  
**6:30 p.m. Closed Session**  
**7:00 p.m. Estimated Open Session**

District LCAP Goals

- ❖ Goal 1 – Quality Teachers, Materials and Facilities.
- ❖ Goal 2 – Raise Post High School Preparations, Including College and Career Readiness for all Students.
- ❖ Goal 3 – Create A Safe, Supportive and Welcoming School Climate To Enhance The Academic, Social and Emotional Environment For Student Success.
- ❖ Goal 4 – Design Programs and Activities to Address Diverse Student Academic Needs.
- ❖ Goal 5 – Create a Celebratory School Environment that Engages Staff, Students, Parents and the Community.

**OPEN SESSION**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES**

A. Regular meeting on November 4, 2015 and Special meeting on November 19, 2015

**CLOSED SESSION**

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

If Closed Session is not completed before 7:00 p.m., it will resume immediately following the open session/regular meeting.

**RECONVENE TO OPEN SESSION**

- 1. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**
- 2. ACTION ITEM - ANNUAL ORGANIZATIONAL MEETING**

A. ELECTION OF OFFICERS

1. President - Any Board Member present may make nominations for the position of President of the Board, who shall be elected by the majority of the members present, voting by voice.

The President will assume office upon election and will conduct the election for Vice-President and Clerk and conduct the remainder of the meeting.

2. Vice President and Clerk - The President shall ask for nominations for the positions of Vice President and Clerk, who shall be elected by the majority of the members present, voting by voice.

3. Establishment of Regular Meetings

The Board shall set the time and place of its regular meetings for 2016. The Board usually meets at 7:00 pm on the first Wednesday every month unless there is a holiday. There is a second meeting on the third Wednesday each month when necessary.

4. Selection of Board of Trustees Representatives

The Board shall select representatives and alternates in each of the following capacities.

- a) Representative to City Council

Kari Wheeler was serving in this position.

- b) Representative to Budget Committee

Robin Clark was serving in this position.

- c) Representative to Biggs/Richvale Educational Foundation

Dennis Slusser was serving in this position.

- d) Representatives to Negotiation Teams: Biggs Unified Teachers Association (BUTA) and California School Employees Association (CSEA)

Robin Clark was serving with BUTA and Kathryn Sheppard was serving with CSEA.

America Navarro and Dennis Slusser have been the alternate for all representative positions.

5. Secretary to the Board

The District Superintendent shall be appointed to act as Secretary to the Board.

### **3. STUDENT REPRESENTATIVE REPORT**

- A. ASB
- B. FFA

### **4. STUDENT AWARDS**

- 1) Biggs High School – November Student of the Month

### **5. PARENT ASSOCIATIONS REPORTS**

### **6. CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS**

### **7. PUBLIC HEARING**

- A. Educator Effectiveness Professional Development Plan

### **8. PUBLIC COMMENT**

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3-5 minutes and 20 minutes each subject matter.

### **9. REPORTS (Pursuant to the Brown Act: Gov. Code 854950 et.seq. - Reports are limited to announcements or brief descriptions of individual activities)**

- A. M/O/T AND FOOD SERVICE DIRECTOR'S REPORT:
- B. ELEMENTARY SCHOOL PRINCIPAL'S REPORT:
- C. HIGH SCHOOL PRINCIPAL'S REPORT:
- D. FINANCIAL REPORT:
  - 1. First Interim Budget
- E. SUPERINTENDENT and CDS PRINCIPAL'S REPORT:
  - 1. Plans/Location Of Steer Barn
- F. BOARD MEMBER REPORTS:

## 10. CONSENT AGENDA

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Approve Purchase Orders and Vendor Warrants
- B. Approve Inter-district transfers for 2015-2016 school year.
- C. Auxiliary Organizations Liability Coverage. The organizations are being approved pending conditions 1-8 being met.

## 11. ACTION ITEMS

- A. Approve REACH Conference - Junior High Conf. is March 5<sup>th</sup> – 7<sup>th</sup> & High School Conf. is March 26<sup>th</sup> – 28<sup>th</sup>
- B. Approve Shady Creek for BES/RES January 25-29, 2016
- C. Approve First Interim Budget
- D. Approve Four (4) Month Contract Extension for the High performance Facilities Contract with American Modular Systems
- E. Adopt the Following New or Updated Board Policies (BP), Administrative Regulations (AR) and Exhibits (E):
  - BP/AR 3270 - Business and Noninstructional Operations - Sale and Disposal of Books, Equipment and Supplies – replace with update
  - AR 3311 - Business and Noninstructional Operations - Bids – replace with update
  - AR 3512 - Business and Noninstructional Operations - Equipment – replace with update
  - AR 4112.23 – Personnel – Special Education Staff – replace with update
  - AR 4119.11/4219.11/4319.11 – Personnel – Sexual Harassment – replace with update
  - BP/AR 4154/4254/4354 – Personnel – Health and Welfare Benefits – Replace with Updates
  - AR 5112.2 – Students – Exclusions from Attendance – Replace with Updates
  - BP/AR 5141.31 – Students – Immunizations – Replace with Updates
  - BP 6141.4 – Instruction – International Baccalaureate Program – replace with updates
  - BP 6190 – Instruction – Evaluation of the Instructional Program – replace with updates
  - BP 0200 – Philosophy, Goals, Objectives, and Comprehensive Plans – Goals for the School District – minor revision
  - AR 0420.4 - Philosophy, Goals, Objectives, and Comprehensive Plans – Charter School Authorization – minor revision
  - AR 0460 - Philosophy, Goals, Objectives, and Comprehensive Plans – Local Control and Accountability Plan – minor revision
  - BP 0500 - Philosophy, Goals, Objectives, and Comprehensive Plans – Accountability – minor revision
  - BP/AR 3100 – Business and Noninstructional Operations – Budget – minor revisions
  - AR 4161.11/4261.11/4361.11 – Personnel – Industrial Accident/Illness Leave – minor revisions
  - AR 6145.2 – Instruction – Athletic Competition – minor revision

BP 6151 – Instruction – Class Size – minor revision  
AR 6158 – Instruction – Independent Study – minor revision  
BP 6170.1 – Instruction – Transitional Kindergarten – minor revision

## **12. PERSONNEL ACTION**

- A. Approve Hiring of Ron Carr as Track Coach Stipend
- B. Approve Hiring of Clara Callaway School Secretary/Health Aide position at BES.
- C. Approve Hiring of Amanda Letterman in a Substitute Instructional Aide or Secretary position
- D. Approve Andrew Perez and Chris Bennett as Volunteer Varsity Boys Basketball Coaches
- E. Approve Mattison Hernandez as Volunteer JV Boys Basketball Coach
- F. Approve Cindy VanQuick as Volunteer JV Girls Basketball Coach
- G. Approve Darci Roles as Volunteer Varsity Girls Basketball Coach
- H. Approve Matt Jones as Volunteer Wrestling Coach
- I. Approve Hiring of Lisa Marino in a Substitute Teacher position
- J. Approve Hiring of Sherry Janda in a Substitute Secretary position

## **13. INFORMATION ITEMS**

## **14. FUTURE ITEMS FOR DISCUSSION**

## **15. ADJOURNMENTS**

Notice to the Public: Please contact the Superintendent's Office at 868-1281 ext. 250 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.